



The Secretariat

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South East Atlantic Fisheries Organisation (SEAFO)

PROVISIONAL AGENDA FOR THE 13TH ANNUAL MEETING OF THE STANDING COMMITTEE ON ADMINISTRATION & FINANCE (SCAF) - 2021

CHAIRPERSON: Me. Graca d'Almeida (Namibia 2020-2021)

VICE-CHAIR: Norway – no longer a CP

VENUE: Virtual

DATE: 23 November 2021

Item	Agenda Item	Working Document
1	Opening of meeting by Chairperson	
2	Appointment of rapporteur	
3	Adoption of Agenda and meeting arrangements	DOC/SCAF/00/2021 DOC/SCAF/01/2021 DOC/SCAF/02/2021
4	Introduction of Delegations	
5	Presentation of the 2020 Audit Report	DOC/SCAF/03/2021 DOC/SCAF/04/2021
6	Presentation of the Executive Secretary's Report on Administration & Finance	DOC/SCAF/05/2021
7	Approval of 2022 Provisional & 2023 forecast Budget	DOC/SCAF/06/2019 DOC/SCAF/07/2019
8	Contribution by Contracting Parties	DOC/SCAF/08/2019
9	Election of Chair & Vice-chair	
10	Any other matters	
11	Venue & date of next meeting	
12	Adoption of the 2021 Standing Committee on Admin & Finance Report	
13	Closure of meeting	